

SSWIGS



Students Of Swansea
In Guides & Scouts

**COMMITTEE MEETING AGENDA
THE RHYDDINGS HOTEL
10/06/09, 14:00**

1. Welcome and Apologies
2. Socials
3. Summer Rally (Bristol) – Fancy Dress
4. Autumn Term Socials
5. Fresher's Camp
6. Fresher's Fayre
7. Derek
8. A.O.B.



**COMMITTEE MEETING MINUTES
THE RHYDDINGS HOTEL
10/06/09, 14:00**

ATTENDEES:

C. Mollart (President), S. Harris (Secretary), J. Keeler (Treasurer), R. Maby (Social Secretary), T. Duncan (Publicity Officer)

APOLOGIES: NONE

1. WELCOMES

Claire opens the meeting at 14:10, welcoming the committee

2. AUTUMN TERM SOCIALS

The first several socials of the academic year were discussed:

a. Thursday 1st October: "Icebreaker" Meeting

Relaxed atmosphere for new and returning members to meet and get to know each other

Agreed to book Bryn Road HQ for this meeting as easier to find and larger for games. Bex is happy to book hall.

Each committee member agreed to organise one game for meeting

b. Thursday 8th October: Ice Skating in Cardiff

Jason agreed to look into organising this social including cost per head

The minibus will need to be booked which cannot be done until September - needs to be done promptly upon returning to Swansea. Trains are possible - change from Cardiff Central to Cardiff Bay will be required. Not viable to walk from Cardiff Central to the ice rink.

This social will be dependent upon the availability of the ice rink on a Thursday evening

c. Wednesday 14th October: Pub Crawl

Disney theme was ratified as proposed by previous meeting

Thursday's in town have been quiet of late therefore a Wednesday evening was instead agreed. It was noted that this is AU night however the plan is to finish in Oceana where as the AU night is in Play.

d. Date not confirmed: Handicap Games

Ideas need to be thought of for this

Suggested by Shaun to be held in November as the weather gets colder/more miserable





Note change of date from previous meetings minutes

e. Date not Confirmed: Campfire/Backwoods Cooking







To be held before rally to ensure that new members can participate in at least some of the campfire songs

The final two meeting activities (d and e) will be discussed in further detail at a committee meeting to be arranged at the beginning of next term. Final details of meetings a, b and c will also be discussed.


3. SUMMER RALLY (BRISTOL)


-  Summer rally is being held by Bristol at Woodhouse Park, Almondsbury between Friday 10th – Sunday 12th July
-  Currently 8 members have booked on. We hope to have at least a couple more to book on by the time rally takes place.
-  The fancy dress theme has been agreed to be 'the' theatre with an audition for "Singin' in the Rain" complete with water being poured from watering can (venue permitting). Bex went through list of roles that members could potentially undertake including curtains, director, popcorn seller etc.
-  It was agreed that Derek shall be made to wear fancy dress after abstaining for far too long

4. FRESHERS CAMP


-  Tom and Claire discussed the Adventurous Activity form as to how to interpret its implications. Agreed interpretation was that there were no restrictions as to what we can do so long as the TSA Adult Groups in adventurous activities form is signed, POR (Policy, Organisation and Rules) is followed and a SSAGO Adventurous Activity Notification form is complete; common sense should be exercised and that as mature adults we can take responsibility for ourselves. It was noted that the society and its members are insured by SSAGO and thus must adhere to the banned activities list.
-  Agreed that it should be held fairly locally i.e. within South Wales including Brecon and Pembrokeshire. Was noted that November rally is to be held in Leeds
-  A provisional date was set for Friday 23rd through to Sunday 25th October.
-  MAIN ACTIVITIES: Several were proposed and discussed
 - a. Building a raft (suggested by Tom)
 - Would not necessarily need instruction, just would require having access for the equipment
 - Plenty of places in the area we are looking at and will be low cost
 - b. Pony Trekking and Ropes Centre (suggested by Claire)
 - North Brecon area, costing between £16 and £23
 - Activities were both indoors and outdoors including climbing, zip-wire, abseiling and bouldering & pony trekking
 - Potential to do team building activities
 - The centre may be able to offer group rates and accommodation
 - c. Dan-yr-Ogof National Showcaves
 - Costing £12 per head
 - Shaun noted that this was activity for Fresher's Camp in 2006. Rest of committee did not see this as a problem due to most attendees to Fresher's Camp 2006 no longer being in Swansea at time of commencement of Fresher's Camp 2009
 - d. Pembrey
 - Dry-slope skiing and go-karting
 - Would need further investigation
 - e. Dolygaer Outdoor Education Centre
 - Kayaking, canoeing and windsurfing - activity costing would need investigating
-  Due to participating in gorge-walking and coasteering within the past two years and kayaking in Poland it was agreed that water activities should be given a wide berth for now
-  ACCOMODATION: Several proposed and discussed
 - a. Glasbury-on-Wye
 - Approximately 2 hours away within close proximity to rope centre
 - Accommodation used for Fresher's Camp 2008 costing a relatively expensive £6-£8 per night per head. Usually consider this for a weekend. Due to being indoors may have to pay more anyhow.
 - b. Hampshire Mountain Centre
 - Dormitories with fully equipped kitchen
 - Fairly local to Brecon's
 - Recommended for use by D of E and for youth groups. Pricing not expected to be excessive

- c. Caehopkin
Close proximity to show caves costing £2-3 per night per head
Scout hut used for stay-over's however has no beds. Agreed that this was not an issue
- d. Miskin Mill and Jubilee Fields
Used for previous two winter camps
Both near Cardiff hence would need activities close to Cardiff
- e. Dolygaer Scout Centre
Next to reservoir seen at Fresher's Camp 08
Accommodation - £5.50
- f. Others to Consider
Forest of Dean – A bit further to travel although not necessarily a concern
Guide sites could also be considered

 Committee agreed that the pony trekking/rope centre to be our first choice main activity with accommodation at Glasbury-on-Wye (cost dependent). Bex agreed to look into other campsites particularly Guides campsites and centres


 Main Saturday activity would not take all day suggested possibly explore of Brecon


 Hike on Sunday in the Brecon's. Tom is happy to plan this


 Jason to sort out a budget for Fresher's Camp to get a guide price. Quick estimates place the cost per head at approximately £40 per head. Funding from union could be sorted and discounts for activities. Jason to approach Andy/Raechel. Would look to try and cut costs without jeopardising weekend.


5. FRESHERS FAYRE

 Fresher's Fayre to be held on Weds 23rd and Thurs 24th September


 Table already booked. We have a position next to the D of E society. Hopefully we can attract those wishing to join D of E to join SSWIGS as well. Hopefully we will be outside, as Tom believes being situated inside is 'rubbish'.


 We hope to have the opportunity to pitch a tent on the lawn or possibly outside Fulton House, potentially serving marshmallows. Believe people will look in the tent thus drawing interest in our society

 Highly important to have scarf (necker) on display as it makes us easy to identify


 Tom happy to prepare presentation as for last year


 A Fresher's handbook should be available containing all information as per this year plus contact information for committee


 Tom informed the committee we have lots of SSWIGS flyers (enough to last 10 years!) but very few Scouting/Guiding leaflets. Recommended to distribute SSWIGS flyers yet leave the others on the table for those seriously interested. Need to order posters from SSAGO and those of fleur-de-lys

 Tom presented to the committee a poster to be placed in units around Swansea to publicise the ability for SSWIGS to help within units. Mumbles Scout Group are currently desperate for help. Society membership could be informed of potential opportunity yet would members wish to travel that distance to help?

6. DEREK

 Claire proposed an opportunity for each member to look after Derek should they wish to do so. Members would have to photograph/be photographed with Derek in different locations submitting the best for a competition at the AGM. Committee accepted this proposal.

 Claire also suggested forfeits should be enforced on those who mistreat or corrupt Derek or do not pass him on when their time with our mascot has expired

 Bex stated that Claire failed to bring Derek to the Society Awards ceremony on Sunday (7th June) and should thus be forced to complete a forfeit. This was overruled by Claire, as we haven't started the competition yet!

7. AOB

7.1 Poland



The Poland trip is now less than two weeks away



Shaun declared that insurance had been purchased yet is waiting for the policy to arrive in post. When it arrives, he will be reimbursed by Jason, after ensuring that it is all correct. Tom paid an additional premium which will be reimbursed to him after the trip.



Atlas Direct (insurance company) will be called to ask for separate copy, hopefully by email, as Em requires a copy as SSAGO Chair. If email is not possible a scanned copy could be sent

7.2 Members Details



Members details such as home contact has been suggested to be kept centrally



Debated that although it would be easier to hold them centrally, it would require checking with members each time such information is required and that such details held are still valid

7.3 Plate Bags



Martin (Harlequin Ltd.) needs to know what to embroider and we need to know how much fabric to send. Tom suggested 40mm but was corrected by Claire to 400mm. Would need to go to Fabricworld to get the black and green material



Bex offered to sew the bags together claiming they would take seconds each!

7.4 Camps over Summer



Gilwell Reunion and Awesome camps will be held before the first SSWIGS meeting of the new academic year. The committee agreed that the details of these camps should be sent by email to members letting them know of these opportunities

7.5 Website and Noticeboard



Tom asked Bex and Shaun to complete and send a statement for the website, complete with a photo. If a photo was not attached, Tom would choose a particularly embarrassing photo; Claire, Tom and Jason have already completed theirs



Previous minutes are to be placed on the website (Claire and Jason signed the previous committee meeting minutes)



Claire commended Tom on how good the Guiding Centenary page on the website looks and Tom said he is going to do a similar thing for IST and WSJ22 (Sweden) when more info is available. There is already a link for International Opportunities but this needs to be updated



Claire reminded Tom (again) that the notice board still needs to be done after Tom claimed it would be done this term. Tom claimed he is going home soon but the rest of the committee insisted he gets it done!



Tom has photos from Breakaway of coasteering on Easter Camp. These will be put on the website. Claire asked whether it was possible to get the photos from gorge walking at Fresher's Camp 2007 from Breakaway and get them on the website too

7.6 Associate Members








Fees for associate members are not to be changed as this needs to be brought up at a general meeting of the society





Claire insisted on not having another EGM!




7.7 Kit

-  SSWIGS cookers have gone missing. Shaun claimed that he had them at one point but is sure that he passed them on at the end of last year but cannot remember who to. Suggested to ask around believing that perhaps Kate had them for rally or they were passed on to Annabel
-  Suggested that an inventory list should be created. Tom seemed fairly enthusiastic to add SSWIGS Quartermaster to his roles.
-  It was the consensus of the committee that a new first aid kit should be purchased and then stocking it up as and when required. The current one is not particularly useful. Perhaps could get one paid for by the union due to it being essential for meetings
-  SSWIGS does have a road atlas yet this has also been misplaced. Suggested that Annabel may have it. Tom offered to ask Annabel as to what SSWIGS gear she does own
-  Suggested that all SSWIGS tents should be labelled in order to prevent them from being taken by accident (or not!)

7.8 Society Awards

-  Congratulations should be proclaimed to the whole society, not just one individual or the committee for their contribution to our successful nomination for the Best Variety of Events award. The trophy is not broken and will be on display in the SU building. Congratulations also to Annabel, Claire, Kate and Tom for winning Individual Contribution Awards. The society's successful nomination is to be put on the website yet the individuals should be named but the nomination need not be on there.
-  The society award certificates will be placed on the notice board. Past awards will also be placed on to the notice board; these will need to be got from Annabel.

7.9 Society Documents

-  The AGM procedure will be written up to ensure that all the rules and regulations will be clearly stated. This will, with any luck, ensure that there are no problems with the AGM again.
-  A SSWIGS-specific constitution will be written to incorporate the SU constitution, SU Societies Constitution and the SSAGO constitution. Raechel (incoming SU Societies Officer) is hoping to re-write the SU Societies Constitution over the next year, therefore our own can only be drafted to ensure that it remains compatible with any SU Societies Constitution changes. The SSWIGS-specific constitution would have to be accepted by the membership at the 2010 AGM.
-  Shaun declared he was happy to prepare both of these documents over the summer and will propose suggestions to committee in the autumn

8. Meeting Closed

Claire ensures all committee members are aware of what they need to do over the summer, before closing the meeting at 15:12. Next meeting to be in the autumn.

Minutes Proposed By:

Seconded By:

Shaun Harris (Secretary)

Claire Mollart (President)