



## **SSWIGS Committee meeting**

**7pm, Monday 3<sup>rd</sup> May 2010**

**Rhyddings Pub**

**Attended:** Kate Stacey (president), Jon Lewis (Secretary), Edward Smith (Treasurer), Rhiannon Sherratt (Social Secretary) and Shaun Harris (Publicity Officer)

**Apologies:** None

Meeting Started at 7:10pm

- Kate opened the meeting
- Handover:
  - Everyone had completed handover, and all were happy with what they had to do in the next year.
  - Kate gave the new email password to the rest of the committee so they could access the email account, it was decided that emails should be left as unread until Kate has seen them, also if any email was for an individual they could respond immediately. It was also decided that Rhiannon would send the emails about socials at the start of each week.
- New roles/ responsibilities:
  - Everyone's new role was discussed and all responsibilities were listed

Jon (secretary): Filling in and collecting of forms including risk assessments, emergency contact information, membership forms, General events and night away notifications also any other forms related to the SUSU or SSAGO. Preparing agendas for and taking minutes in meetings. Filling in for role of president if Kate is unable to do them.

Ed (Treasurer): Keeping the SSWIGS accounts up to date. Making budgets for socials and events. Making sure money is collected and people have paid. Keeping the SU up to date about our accounts and any other financial matters.

Rhiannon (Social Secretary): Planning and organising socials, such as finding and booking locations and equipment if needed. Informing everyone by email where and when socials are happening.

Shaun (Publicity Officer): Keep the notice board and website regularly updated. Submit articles to the Waterfront. Organising of fresher's fair.

Kate (president): Fill in CRB's, deal with the SUSU and SSAGO. Keep in regular contact with local Scouts and Guides, Plan committee meetings. Make sure everything is run correctly and members and the committee are happy.

- SSWIGS Financial Accounts

The accounts were still with Dawn (2009/2010 treasurer) as accounts from Easter camp (30.04.2010 - 02.05.2010) were still being sorted. It was decided that when Ed had received the accounts from her he would email them to the rest of the committee. It was also discussed that the accounts should be brought to every committee meeting throughout the year. Also the idea of Fund raising sometime within the next year was raised.

- How do you think SSWIGS should be run in 2010/2011?

Everyone on the committee was encouraged to speak their mind, and not to hold anything they needed to say back, as this could cause problems later on in the year.

As there are a lot of members graduating this year from SSWIGS there will need to be a big push for new members next year.

Another potential problem with a lot of members graduating is a large number of associate members, this may be a problem as SSAGO are trying to keep the

number of associate members down. We will try and overcome this problem by promoting SAGGA.

- Summer Term
  - Social Planning

The socials for the rest of the term were decided as:

Date	Activity
Thursday 6th May	Pasta Cooking
Thursday 13th May	Orienteering
Thursday 20th May	Pub
Saturday 22nd May	Trip to verdi's
Thursday 27th May	Pub
Thursday 3rd June	Trip to LC2
Sunday 6th June	Society Awards
Thursday 10th June	BBQ
Thursday 18th June	Pub
Friday 2nd - Sunday 4th July	Summer Rally

- 6<sup>th</sup> May: the pasta cooking competition was decided as it would be quick a simple to organise, and this is good for the committee as we have not had very long to plan for a social. This is also decided because a fun idea that could be made in to some sort of competition between a few teams on the night. It was also decided to be good as it was practice as we would be learning how to make cheap food, which is good for us students!
- 13<sup>th</sup> May: Orienteering was chosen as this is not a long or hectic activity, and this is good as it will be at the start of the exam period. It should also to simple to plan and organise.
- 20<sup>th</sup>/27<sup>th</sup> May: It was decided we should hold socials in the exam period, but was also decided to keep them as simple as possible so if people did want to attend they could, but would feel no pressure to if they had revision or exams. So the socials on the 20<sup>th</sup> and 27<sup>th</sup> will be held in the either jc's bar or the Rhyddings pub where we may have a few small games/ quizzes.
- 22<sup>nd</sup> May: We decided to hold a weekend social in the middle of the exam timetable. We thought this would be good as it would give people chance to relax and get out and give then the afternoon away from revision. A walk to the mumbles to verdi's ice cream parlour was chosen as this is not highly energetic but more relaxing which is what we want.

- 3<sup>rd</sup> June: A swimming trip to the LC2 was selected because it would be a fun activity for the end of exams also SSWIGS have not visited the LC2 as a society for a long time.
- 6<sup>th</sup> June: Society Awards not much is known about this yet, and we are still waiting for the SU to email the information.
- 10<sup>th</sup> June: This social will probably be the last where the majority of the members who attend SSWIGS will be in Swansea, so a beach BBQ was decided as it would have a relaxed party atmosphere where everyone could meet up for the final time.
- 18<sup>th</sup> June: By this time most of the members would have gone home and only a small number would be left in Swansea so it was decided that nothing big should be planned for this social, but just a visit to the pub for a few drinks.

- Autumn Term

- Fresher's Fair

Some ideas were discussed about how we would get the society noticed at fresher's fair and how we would get as many students to sing up. Some ideas were making sure it is clear what SSWIGS stands for so everyone knows what society we are. Also making sure we get ourselves noticed, and all wearing SSWIGS hoodies and neckers, there was also a suggestion a Derek outfit for one of our members to wear!

We also discussed we should try to sing up as many different students as possible including as many non scouts or guides as possible (so Jon doesn't feel lonely next year).

- Autumn term socials

We decided it would be a good idea to come up with a set of socials for the new term as it would be difficult to have a committee meeting over the summer. Even if dates and ideas changes there would still be a rough guide for us to try and follow when we returned, rather than trying to plan things last minute in the autumn.

<b>Date</b>	<b>Activity</b>
27th September -1st October	Freshers Fair
Thursday 7th October	First Meeting/ team Work Games
Thursday 14th October	Blowing
Thursday 21st October	Climbing
Thursday 28th October	Halloween Crafts
Friday 29th- Sunday 31st	Freshers Camp
Thursday 4th November	Joint Social With SSAGS
Thursday 11th November	Pub Crawl
Thursday 18th November	Shooting
Thursday 25th November	Night Hike
Thursday 2nd December	Christmas Meal
Thursday 9th December	Waterfront Winterland
Thursday 16th December	End of term social/Pantomime

- Fresher's Camp

Where to hold next year's fresher's camp was also discussed. It was decided it should be kept in South Wales, this was decided as it is good to show non-local students some of the area, it is also good as not much travelling would be involved. Kate said she would look in to campsites for the dates we have allocated for fresher's camp.

- Any Other Business

- Facebook Pages

It was decided that the new committee should take over control of the SSWIGS Facebook Page and the old committee would be removed. Shaun said that he had started doing this with Tom (2009/10 publicity officer) and it would be finished soon. It was also decided Kate would help Derek with his Facebook page if he ever needed any help.

- Kit

It was discussed whether we would need to place a new order of kit over the summer. It was decided that a few members were missing pieces of kit which would be good to have for fresher's fair as we discussed previously. Also some

members of the committee would like to have their old t-shirts embroidered with their new position.

- Rugby trip 7<sup>th</sup> May

Shaun was planning a rugby trip to watch the Ospreys vs. Dragons on Friday the 7<sup>th</sup> of May. This information was to be sent out with the weeks' social email.

- Mini Bus Drivers

Kate mentioned that may be a problem next year as she will be the only mini bus driver, so it needs to be something we looked into next year. Kate said she would look in to how long you have passed your test and how old you must be before you can drive the mini bus, to see if it is possible for Rhiannon to try the test later in the new term.

Meeting closes: 9.00pm

Minutes Proposed By:

Seconded By: